APA Referencing Style – 7th Edition

# In-Text Citations

* The APA citation format requires citations within the text instead of endnotes or footnotes.
* There are two types of in-text citations, **Parenthetical** and **Narrative**.
* **Parenthetical -** Both the author and year of publication, separated by a comma, appear in parentheses. Author's name is not incorporated in the sentence.
	+ E.g.: APA style is an easy citation format for first-time learners (Smith, 1998).
* **Narrative -** Author’s surname appears in the sentence, and year of publication appears in parentheses immediately after the author’s name.
	+ E.g.: Carneiro (2000) demonstrated the linkages between innovation and competitiveness as well as their relationship with knowledge management within organizations.
* Examples for in-text citations

|  |  |  |  |
| --- | --- | --- | --- |
| **Number of Authors** | **Type of in-text citations** | **First Text Citation** | **Subsequent Citation** |
| One | Narrative | Barrow (1974) … | Barrow (1974) … |
| Parenthetical | … (Barrow, 1974) | … (Barrow, 1974) |
| Two | Narrative | Dewdney and Ross (1994) … | Dewdney and Ross (1994) … |
| Parenthetical | … (Dewdney & Ross, 1994) | … (Dewdney & Ross, 1994) |
| Three or more | Narrative | Peffer et al. (1997) … | Peffer et al. (1997) … |
| Parenthetical | … (Peffer et al., 1997) | … (Peffer et al., 1997) |
| Group (corporation, government) | Narrative | Association of College and Research Libraries (ACRL, 1996) … | ACRL (1996) … |
| Parenthetical | … (Association of College and Research Libraries [ACRL], 1996) | … (ACRL, 1996) |
| Corporate Author (Without Abbreviation) | Narrative | University of Moratuwa, (2020) … | University of Moratuwa, (2020) … |
| Parenthetical | (University of Moratuwa, 2020) |  (University of Moratuwa, 2020) |

* **Citation: Special Occurrences**
	+ First Authors with Same Surname
		- Use first author’s initials with last names
			* E.g.: ….. (J. M. Taylor & Neimeyer, 2015; T. Taylor, 2014).
			* E.g.: J. M. Taylor & Neimeyer, (2015); T. Taylor, (2014) have explained…
	+ Multiple Authors with Same Surname
		- E.g.: ….. (Chen & Chen, 2019)
		- E.g.: Chen and Chen (2019) expressed…
	+ Work with no identified author
		- Use an abbreviated version of the title and the year
			* For chapters in books, web pages and journal articles use quotation marks around the title e.g.: (“Title”, 1909).
			* For the title of a book, periodical or report you would use italics for the first few words of the title, e.g.: (*Title,* 1909).
	+ Work with an anonymous author
		- Use the term anonymous followed by the date, e.g.: (Anonymous, 2022)
	+ Work with no date of publication or copyright
		- Use n.d. for “no date”, e.g.: (Wilkinson, n.d.).
	+ Same authors, different years
		- Order chronologically, e.g.: According to Gogel (1990, 2006) ….
	+ Same authors, same year
		- Add suffixes a, b, c and so forth after the year, e.g.: Derryberry and Reed (2005a, 2005b); Rothbart (2003a) argues that …
	+ Different authors
		- Order alphabetically, e.g.: Clear evidence provided (Helber, 1995; Krause, Bochner, & Duchesne, 2006)
	+ Different authors with same surname
		- Add initial(s) of the author in all of your citations even if the year of publication is different, e.g.: (Williams, A., 2009), (Williams, J., 2010).
	+ Citing secondary sources
		- Use ‘as cited in’ if the author has cited the work of another, e.g: (Ecott, 2002 as cited in Wilson, 2009).
		- Use ‘as quoted in’ if the author has directly quoted from an original piece of work, e.g.: (Cannon, 1989 as quoted in Wilson, 2009, p. 269).
* **Citing Quotations**
	+ Quotation fewer than 40 words
		- Use quotation marks around the quote and include page numbers

Gallati (1998, p.38) contended that “the impact of technology on student learning is best observed when conducting focus groups”.

* + Quotation comprises 40 or more words
		- Display it as a separate intended block of text without the quotation marks

Gallati (1998) discovered the following:

The impact of technology on student learning is best observed when conducting focus groups In addition, students willingly discuss their experiences – positive and negative – with the researcher, thus documenting the ways in which technological advances have helped or hindered their experience as a student (p.38).

# Reference List

* A reference list should be presented at the end of your work as it will allow readers to follow up your references. Your reference list should be presented in alphabetical order by surname, and if the same author is listed more than once these references should be in chronological order.
* **Rules for Referencing**
	+ For multiple authors follow the table:

|  |  |
| --- | --- |
| **No. of Authors** | **In the reference list** |
| One | Author Surname, Initial(s) |
| Two to Twenty | Author Surname, Initial(s)., & Author Surname, Initial(s). (Include all authors, with the final author listed after an ampersand) |
| Twenty one or more | Author Surname, Initial(s)., Author Surname, Initial(s)., . . . Final Author Surname, Initial(s). (Include the first nineteen authors, insert an ellipsis (but no ampersand) and add the final author's name) |

* + Authors names should be given in the following format: Surname, Initial(s), e.g.: Smith, G. A.
* When citing a chapter in a book, the initials of the editor(s) are presented before the surname e.g.: G. A. Smith, (see Book Chapter in Edited Work for more examples).
* Multiple references by the same author are listed chronologically.
* References relating to authors with the same last name should be ordered by their initial(s), e.g.: Williams, A. (2009), Williams, J. (2010).
* References with the same first author and different subsequent authors are arranged alphabetically, using the second author to determine the order. If the first and second author are the same, use the third author to determine order, e.g.:
	+ - Smith, A., & Jones, B. (2005).
		- Smith, A., & Wilkinson, C. (2004)

or

* + - Smith, A., Jones, N., & Adams, B. (2005)
		- Smith, A., Jones, B., & Wilkinson, A. (2005)
* References by the same author, with the same date should be ordered by title (excluding ‘A’ and ‘The’). Add a lower-case letter to the date in order to differentiate. This should match your citation in the text, e.g.: Smith, A (2015a), Smith, A. (2015b).
* If you cannot identify an author, and it has not been designated Anonymous, use the title in the place you would put the author, and add to the list in alphabetical order e.g. *Title*. (Date).
* When the author is a corporation, association, or government agency, you will need to put the full name rather than the abbreviation used in the text, e.g. National Institute for Health and Care Excellence. (2015).
* Capitalise the first word of the title in the reference list (unless otherwise stated) and capitalise the first word after a colon or dash in the title.
* Any references in your bibliography/reference list where the text runs over two lines or more will need to be formatted with a hanging indent of 0.5 inches. This means that the first line is set against the margin and any subsequent lines are indented. For example:

Mak, A. S. (2016). Twists and turns: Forging a career as a psychology academic in Australia. In A. Komisarof & Z. Hua (Eds.), *Crossing boundaries and weaving intercultural work, life and scholarship in globalizing universities.* (pp. 39-52). Nova Science Publishers.

* + Examples for frequently referenced items

|  |  |
| --- | --- |
| **Book (Print)** | Author, A. A., & Author, B. B. (Year of publication). *Title of work in italics and sentence case: Capitalize first letter of subtitle* (edition information if available). Publisher.Editor, A. A., & Editor, B. B. (Eds.). (Year of publication). *Title of work in italics and sentence case: Capitalize first letter of subtitle* (edition information if available). Publisher.E,g.: Brockett, O. (1987). *History of the theatre* (5th ed.). Allyn and Bacon.American Psychiatric Association. (1994). *Diagnostic and statistical manual of mental disorders* (4th ed.). Author.Ermann, M. D., & Shauf, M. S. (Eds.). (2003). *Computers, ethics, and society*. Oxford University Press. |
| **Books (Electronic)** | Author, A. A., & Author, B. B. (Year of publication). *Title of work in italics and sentence case: Capitalize first letter of subtitle* (edition information if available). Publisher. <https://doi.org/xxx>.Editor, A. A., & Editor, B. B. (Eds.). (Year of publication). *Title of work in italics and sentence case: Capitalize first letter of subtitle* (edition information if available). Publisher. [https://directlinktowebpage.com](https://directlinktowebpage.com/).E,g.: Shotton, M. A (1989). *Computer addiction? A study of computer dependency* [DX Reader version]. Retrieved from <http://www.ebookstore.tandf.co.uk/html/index.asp>.Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth* [Adobe Digital Editions version]. doi: 10.1036/0071393722. |
| **Book Chapter in Edited Work** | Author, A. A., & Author, B. B. (Year of publication). Title of chapter in sentence case: Capitalize the first letter of the subtitle. In E. E. Editor & F. F. Editor (Eds.), *Title of work in italics and sentence case: Capitalize first letter of subtitle* (edition, pp. xx-xx). Publisher. DOI (if available)E.g.:Chapin, P. H. (2012). Into Afghanistan: The transformation of Canada's international security policy since 9/11. In E. Henderson (Ed.), *The active reader: Strategies for academic reading and writing*. (2nd ed., pp. 223-232). Oxford University Press.Hendrick, S. S., & Hendrick, C. (2019). Measuring love. In M. W. Gallagher & S. J. Lopez (Eds.), *Positive psychological assessment: A handbook of models and measures* (pp. 219–232). <https://doi.org/10.1037/0000138-014>. |
| **Journal Article** | Author, A. A., & Author, B. B. (Year of publication). Title of article in sentence case: Capitalize the first letter of the subtitle. *Title of the Journal in Mixed Case and Italics, volume number in italics* (issue number), xx-xx.Author, A. A., & Author, B. B. (Year of publication). Title of article in sentence case: Capitalize the first letter of the subtitle. *Title of the Journal in Mixed Case and Italics, volume number in italics* (issue number), xx-xx. DOI or URLE.g.:Gibbs, M. (2005). The right to development and indigenous peoples: Lessons from New Zealand. *World Development*, *33*(8), 1365-1378. Whitmeyer, J. M. (2000). Power through appointment. *Social Science Research*, *29*(4), 535-555. doi:10.1006/\_ssre.2000.0680.Sillick, T. J., & Schutte, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. *E-Journal of Applied Psychology*, *2*(2), 38-48. Retrieved from <http://ojs.lib.swin.edu.au/index.php/ejap> |
| **Conference Article**  | Author, A. A., & Author, B. B. (Year). Title of paper in sentence case: Capitalize the first letter of the subtitle. In E. E. Editor & F. F. Editor (Eds.), *Title of proceeding in italics and sentence case: Capitalize first letter of subtitle* (edition, pp. xx-xx). Publisher. DOI or URL (if available)Author, A. A., & Author, B. B. (Year, Month Date). *Title of paper in italic and sentence case: Capitalize the first letter of the subtitle* [Type of Contribution]. Conference Name, Location. DOI or URL (if available)E.g.:Wellington, E. M. H., Marsh, P., Toth, I., Cresswell, L., Huddleston, L., & Schilhabel, M.B. (1993). The selective effects of antibiotics in soils. In R. Guerrero, & C. Pedrós-Alió (Eds.), *Trends in microbial ecology: Proceedings of the sixth international symposium on microbial ecology, Barcelona*, 6-11 September 1992. (pp. 331-336). Spanish Society for Microbiology. |
| **Magazines and Newspaper Articles** | Author, A. A., & Author, B. B. (Year, Month followed by date of publication). Title of article in sentence case: Capitalize the first letter of the subtitle. *Title of the Magazine in Mixed Case and Italics, volume number in italics* (issue number), pp. xxxx. DOI or URL (if available for online)Author, A. A., & Author, B. B. (Year, Month followed by date of publication). Title of article in sentence case: Capitalize the first letter of the subtitle. *Title of Newspaper in Mixed Case and Italics*, page numbers of the article. URL (if online)E.g.:Mathews, J., Berrett, D., & Brillman, D. (2005, May). Other winning equations. *Newsweek, 145*(20), pp. 58-59*.* Hartevelt, J. (2007, December 20). Boy racers. *The Press,* p. 3*.*  |
| **Doctoral Dissertation or Masters Thesis** | Author, A. A. (YYYY). *Title of dissertation* [Unpublished doctoral dissertation/ master’s theses]. Name of institution awarding the degree.Author, A. A. (YYYY). *Title of dissertation* [Doctoral dissertation, Name of institution awarding the degree]. Database name. URLE.g.:Harris, L. (2014). *Instructional leadership perceptions and practices of elementary school leaders* [Unpublished doctoral dissertation]. University of Virginia.Ries, N. (2016). *A community youth organization’s contribution to immigrant students’ academic success and identity formation*. [Masters monograph, Stanford University]. SearchWorks Catalog. <https://searchworks.stanford.edu/view/11881782>. |
| **Technical and Research Reports** | Organization Name. (Year). *Title of report in italics and sentence case: Capitalize first letter of subtitle*. URL (if online)Author, A. A., Author, B. B., & Author, C. C. (YYYY). *Title of report in italics and sentence case: Capitalize first letter of subtitle* (Serial name/Report No. #). Publisher. DOI or URL (if online) E.g.:United States General Accounting Office. (1997). *Telemedicine: Federal strategy is needed to guide investments* (Publication No. GAO/NSAID/HEHS-97-67). U.S. Government Printing Office.United States Government Accountability Office. (2019). *Performance and accountability report: Fiscal year 2019*. <https://www.gao.gov/assets/710/702715.pdf>. |
| **Dictionaries and Encyclopaedias** | Author, A. A., Author, B. B., & Author, C. C. (YYYY). Title of entry. In C. C. Editor & D. D. Editor (Eds.), *Title of encyclopedia/dictionary* (ed., Vol., pp. xx-xx). Publisher. DOI or URL (if online)E.g.:**Encyclopedia**Dober, R. P. (1988). Campus planning. In *Encyclopedia of architecture: Design, engineering, & construction* (Vol. 1, pp. 527-539). John Wiley & Sons.**Dictionary***Oxford dictionary* (7th ed.). (2000). Penguin Press.**Wiki**Quantum mechanics. (2019, November 19). In *Wikipedia*. <https://en.wikipedia.org/w/index.php?title=Quantum_mechanics&oldid=948476810>  |
| **Other Online Works – websites** | Author, A. A., Author, B. B., & Author, C. C. (YYYY, Month DD). *Title of work in italicsand sentence case: Capitalize first letter of subtitle*. Site Name in Title Case. URLE.g.:Price, D. (2018, March 23). Laziness does not exist. Medium. <https://humanparts.medium.com/laziness-doesnot-exist-3af27e312d01>*.****NOTE: Include the last update/copyright date, if page content is changing over the time***E.g.:*Tuscan white bean pasta.* (2018, February 25). Budgetbytes. Retrieved March 18, 2020, from <https://www.budgetbytes.com/tuscan-white-bean-pasta/>.***Note: Include the retrieval date for Webpages without a date*** E.g.:U.S. Census Bureau. (n.d.). *U.S. and world population clock*. U.S. Department of Commerce. Retrieved January 9, 2020, from <https://www.census.gov/popclock/>. |